

# PATIENT REGISTRATION

DATE: \_\_\_\_\_

Patient's Last Name	First Name	Middle Name	Nickname	Maiden/Previous Name
Address		City	State	Zip
Date of Birth	Sex: Male <input type="checkbox"/> Female <input type="checkbox"/>	Marital Status: Married <input type="checkbox"/> Single <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced <input type="checkbox"/>	Social Security #	
Home Phone		Cell Phone	E-Mail Address	
Employer's Name		Occupation	Business Phone	
Employer's Address		City	State	Zip
Spouse's Last Name		First Name	Phone	
Emergency Contact Name (other than spouse)		Phone Number	Relationship	
Who is your primary care physician (PCP)?		Were you referred to by a physician other than you PCP, if so who?		
What Pharmacy do you use? (Name, Phone Number, and Location)				

Primary Insurance Co Name		Policy Number	Group Number	
Insured's Name	Insured's Social Security #	Insured's Date of Birth	Insured's Employer	
Claims Address				
Secondary Insurance Co Name		Policy Number	Group Number	
Insured's Name	Insured's Social Security #	Insured's Date of Birth	Insured's Employer	
Claims Address				
Tertiary Insurance Co Name		Policy Number	Group Number	
Insured's Name	Insured's Social Security #	Insured's Date of Birth	Insured's Employer	
Claims Address				
<p>RESPONSIBILITY &amp; RELEASE OF INFORMATION: I authorize payment of medical benefits for services rendered to USCO. I understand that I am responsible to pay all medical services not covered by an authorization/agreement between my physician and insurance company employer. I authorize the release of all or part of the patient medical record for this period of care to any person or corporation liable for any part of the Physician charges. Oklahoma state law (63 O.S. 1-502.2 and 1-202.3) requires that we advise: "The information authorized for release may include information which may be considered a communicable or venereal disease including but not limited to Hepatitis, Syphilis, Gonorrhoea, Human Immunodeficiency Virus and Acquired Immune Deficient Syndrome (AIDS)."</p> <p>A PHOTOCOPY OF THE AUTHORIZATION AND ASSIGNMENT SHALL BE CONSIDERED AS VALID AS THE ORIGINAL.</p>				
PATIENT OR AUTHORIZED SIGNATURE		RELATIONSHIP	DATE	

DO NOT WRITE BELOW THIS LINE

ACCOUNT NUMBER	TREATING PHYSICIAN	By:
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**Sharing Of Medical Information**

**Patient Name:** \_\_\_\_\_

This will serve as authorization to release all medical records contained in the medical chart that relates to any physical condition or treatment given by any physician employed by Urology Specialists of Central Oklahoma, LLC to the above named patient. This will also serve as authorization for release of information to referring physicians and the patient's insurance company for insurance claim purposes only.

**The information authorized for release may include records which may indicate the presence of a communicable or venereal disease which may include, but are not limited to, diseases such as hepatitis, syphilis, gonorrhea and the human immunodeficiency virus also known as Acquired Immune Deficiency Syndrome (AIDS). Oklahoma Statute: 63 OS 1.502.2**

I also authorize you to accept a photo copy of this release and it shall have the same force and effect as if it were the original.

I acknowledge that I understand all of the above information. My signature indicates that I have read this Medical Release and grant the request for Authorization.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Medicare Patients Only**

*I hereby authorize any holder of medical or other information about me to release to the Social Security Administration and Health Care Financing Administration or its intermediaries or carriers of any information needed for this or a payment of medical insurance benefits either to myself or to the party who accepts assignment. I understand it is mandatory to notify the health care provider of any other party who may be responsible for paying for my medical treatment.*

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Acknowledgement of Receipt of Notice of Privacy Practices**

This acknowledges I have received the Notice of Privacy Practices from my provider at Urology Specialists of Central Oklahoma, LLC.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## Financial Policy

Thank you for choosing us as your health care provider. The physicians and staff are committed to your treatment being successful. Please understand that payment of your bills is considered part of your treatment. This statement of Financial Policy must be read and signed by you prior to any treatment. Furthermore, all patients must complete the Patient Information form before seeing the physician.

All co-pays, deductibles and co-insurance are due at the time services are rendered.

### **Insurance Coverage:**

The balance on your account is still your responsibility whether your insurance company pays or not. We cannot bill your insurance company unless you give us your insurance information. Your insurance policy is a contract between you and your insurance company. If your insurance company has not paid your account in full within 90 days from the date services are rendered, the balance will automatically be transferred to your responsibility. Please be aware that some, and perhaps all, of the services provided by the physician, a P.A. (Physician's Assistant), or other licensed professional may be non-covered services and not considered reasonable and necessary under your medical insurance.

Due to recent problems with insurance coverages, you must inform us if your insurance or your PCP (Primary Care Provider) changes. If you fail to notify us about any changes, you will be responsible for all charges incurred.

### **No Insurance Coverage:**

If you do not have insurance coverage, you are expected to pay to your account in full before any medical procedures are performed. We accept cash, checks, Visa or MasterCard. If you are unable to pay your account in full at the time services are rendered, we will accept a payment schedule as follows: 50% in advance, 25% due in 30 days from the date of the procedure, and the remaining balance due in 60 days. (If your bill is \$100.00 or less, the balance is due in full.)

I, \_\_\_\_\_, **have read the above information and agree with the**  
Print your name here  
**terms of the Financial Policy.**

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

HIPAA Questionnaire

Date: \_\_\_\_\_ Account #: \_\_\_\_\_

Patient Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

**\*How do you prefer we contact you regarding appointments?**

Home \_\_\_\_\_ Work \_\_\_\_\_ Other Number \_\_\_\_\_

May we leave a message on this phone? Yes \_\_\_\_\_ No \_\_\_\_\_

**\*How do you prefer we contact you regarding test results?**

Home \_\_\_\_\_ Work \_\_\_\_\_ Other Number \_\_\_\_\_

May we leave a message on this phone? Yes \_\_\_\_\_ No \_\_\_\_\_

**\*Who do you authorize to receive your information?**

May we share information about your care with anyone such as a family member, caretaker or close friend?"

Name, Address, and Phone	Relationship
_____	_____
_____	_____
_____	_____

Please specify what to share:

_____ Entire Medical Record	_____ Appointment Information
_____ Test Results	_____ Other: _____

**\*This Authorization will Expire (must choose one):**

\_\_\_\_\_ 12 months from date signed \_\_\_\_\_ Until Revoked

**Right to Revoke**

I understand this authorization is voluntary. I may change this authorization at any time by writing to the address listed at the top of this form. I understand I cannot restrict information that may have already been shared based on this authorization.

\_\_\_\_\_  
Signature (Patient or Legal Representative) \_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name (Patient or Legal Representative)

Patient Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Employer: \_\_\_\_\_ Referred by: \_\_\_\_\_

Spouse Name: \_\_\_\_\_ Spouse Occupation: \_\_\_\_\_

**A. Have You Had**

- |   |     |    |
|---|-----|----|
| 1. Heart Trouble                                  | Yes | No |
| 2. High Blood Pressure                            | Yes | No |
| 3. Asthma   | Yes | No |
| 4. Bronchitis, Emphysema or<br>Other Lung Disease | Yes | No |
| 5. Epilepsy or Seizure                            | Yes | No |
| 6. Jaundice                                       | Yes | No |
| 7. Hepatitis                                      | Yes | No |
| 8. Mononucleosis                                  | Yes | No |
| 9. Back Trouble                                   | Yes | No |
| 10. Abnormal Chest X-Ray                          | Yes | No |
| 11. Abnormal Electrocardiogram                    | Yes | No |
| 12. Glaucoma                                      | Yes | No |
| 13. Abnormal Bleeding Tendencies                  | Yes | No |
| 14. Anticoagulant Therapy<br>(Blood Thinners)     | Yes | No |
| 15. Blood Diseases (anemia, etc.)                 | Yes | No |
| 16. Kidney Disease                                | Yes | No |
| 17. Fracture of Neck or Back                      | Yes | No |
| 18. Paralysis                                     | Yes | No |
| 19. Blood Transfusion                             | Yes | No |
| 20. Stroke  | Yes | No |
| 21. Blood Vessel Disease<br>(Phlebitis, etc.)     | Yes | No |
| 22. Diabetes                                      | Yes | No |
| 23. Other Medical Illness                         | Yes | No |

**B. Do You**

- |                                 |     |    |
|---------------------------------|-----|----|
| 1. Smoke?                       | Yes | No |
| How many Pkg/day? _____         |     |    |
| 2. Object to Blood Transfusion? | Yes | No |
| 3. Use Alcoholic Beverages      | Yes | No |

**C. Are You Pregnant?** Yes No

**D. Age** \_\_\_\_\_ **Weight** \_\_\_\_\_ **Ht** \_\_\_\_\_

**E. List Medication You Are Presently Taking:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**F. List Allergies (drug, other)**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

**G. List Previous Surgeries (type and approx. date)**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

**H. Previous Anesthetic History:**

1. Any Abnormal Reaction? Yes No
2. Date of Last Anesthetic \_\_\_\_\_
3. Relatives with any Abnormal Reactions? Yes No
4. Comments: \_\_\_\_\_

**PLEASE FILL OUT FRONT AND  
BACK OF THIS FORM. THANK YOU.**

## REVIEW OF SYSTEMS

Do you now, or have you had problems with any of the following?

	Y	N	Please explain any YES answers
<b>GENERAL:</b> Recent weight changes, fever, weakness, fatigue, headaches			
<b>INTEGUMENTARY:</b> Rashes, eruptions, dryness, jaundice, changes in skin, hair or nails, discoloration of skin			
<b>EYES:</b> Blurred vision, double vision			
<b>EARS, NOSE, MOUTH &amp; THROAT:</b> Soreness and/or redness of gums, hoarseness, difficulty in swallowing, head colds, discharges, obstruction, postnasal drip, sinus pain, ear aches			
<b>MUSCULOSKELETAL:</b> Joint pain, neck pain, back pain			
<b>RESPIRATORY:</b> Chest pain, wheezing, cough, difficulty breathing, asthma, bronchitis, pneumonia, tuberculosis, shortness of breath, emphysema			
<b>NEUROLOGIC:</b> Fainting, blackouts, seizures, paralysis, tingling, tremors, memory loss, dizzy spells, stroke			
<b>CARDIOVASCULAR:</b> Chest pain, rheumatic fever, rapid heart beat, high blood pressure, swelling, dizziness, faintness, varicose veins, heart valve problems			
<b>ENDOCRINE:</b> Thyroid trouble, fatigue, heat or cold intolerance, excessive sweating, thirst or hunger			
<b>GASTROINTESTINAL:</b> Appetite, nausea, vomiting, diarrhea, constipation, indigestion, food intolerance, hemorrhoids, jaundice, heartburn, diabetes, hepatitis			
<b>GENITOURINARY:</b> Male - Hernias, testicular problems, penile problems impotency, infertility  Female - Discharge, pain, discomfort  Urinary - Frequent			
<b>HEMATOLOGIC/LYMPHATIC:</b> Anemia, easy bruising or bleeding, past transfusions, swollen glands, blood clotting problems			
<b>PSYCHOLOGIC:</b> Nervousness, mood swings, insomnia, headache, nightmares, depression			
<b>ALLERGY/IMMUNOLOGIC:</b> Food Allergies, plant allergies, environmental allergies			
<b>OTHER:</b> AIDS, HIV			